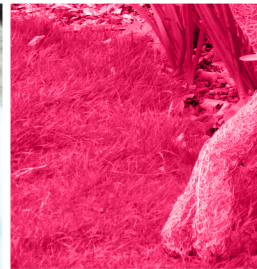


Adult Learning and Skills Courses



NEW
online courses

2020/2021



Cambourne
Comberton
& Melbourn
Village
Colleges

All enquiries: 01223 264721
email: commed@catrust.co.uk
www.combertonadulted.org
f [facebook.com/adultedcomberton](https://www.facebook.com/adultedcomberton) t @CombAdultEd

Welcome to the 2020–21 Adult Education Programme at Cambourne, Comberton and Melbourn Village Colleges

We strive to provide a high-quality and varied programme of courses, taught by well-qualified and enthusiastic tutors. This year we have added an online range of courses to our programme in order to meet the needs of our ever-changing circumstances. Do please let us have comments and feedback on the courses you attend and ideas that you may have for future courses, it is important for us to hear from you. Please note that a small number of our courses are free of charge, subject to eligibility criteria, because they have qualified for funding.

Mandy Draper – on behalf of the Principals and Governors of Cambourne, Comberton and Melbourn Village Colleges.

Detailed Course Information and Taster Sessions

For further detailed information about each of our courses please visit our website www.combertonadulted.org or contact us to request a course description.

Enrolment and payment

Please enrol at Comberton Village College for all courses, including those in Cambourne, Melbourn and online. Please assume the class is running once payment has been received, unless you hear to the contrary.

Concessionary Fees

A 25% discount (excluding materials) is available for those in receipt of JSA/ESA, Universal Credit, Carers Allowance or a social care assessment (EHCP/PIP), evidence to be provided on enrolment. It is also possible to pay by instalments, please ask for details.

Courses that are indicated as FREE */** please see the information on the back page.

We would appreciate payment of fees over the telephone by debit card to avoid contact, however, if that is not possible then we will accept cheque or cash.

Fees can be paid by cheque, cash or debit card.

By Phone: 01223 264721

Email: commed@combertonvc.org

Cheques: The Cam Academy Trust

Address: Adult Education, Comberton Village College
Comberton, Cambridge, CB23 7DU

In person: Please bring payment to Reception

9.15am–2.00pm Mon-Thurs

6.45pm–9.15pm Weds, term time only

Refunds

Refunds are only available if we close a class or you withdraw at least 2 weeks before the start. In the latter case there is a £5 administrative charge. Classes cancelled by us due to unforeseen circumstances (ie., tutor illness) will be replaced with an extra class at the end of the course.

Calendar - please check start date of specific courses

Half term dates:	Autumn Term	26th–30th October 2020
	Spring Term	15th–19th February 2021
	Summer Term	31st May–4th June 2021

During the summer holiday period a member of staff will pick up messages each week and return calls and emails. We are closed in other school holidays.

COURSES AT COMBERTON VILLAGE COLLEGE

FREE **/*** please see information on back page

Course Title	Day	Time	Autumn Start Date	Spring Start Date	Summer Start Date	Weeks per term	Cost per term
ARTS & CRAFTS							
Art History: A History of the World in 8 Paintings	Mon	13:15–15:15	21-Sep	---	---	8	£85
Art History: Art and Illusion	Mon	13:15–15:15	---	18-Jan	---	8	£85
Calligraphy Beginners & Improvers	Tue	11:30–13:30	22-Sep	14-Jan	27-Apr	10	£106
Calligraphy Improvers & Intermediate	Tue	09:15–11:15	22-Sep	14-Jan	27-Apr	10	£106
Drawing and Painting (Acrylics & Mixed Media)	Thur	12:00–14:00	8-Oct	14-Jan	29-Apr	9	£96
Drawing and Painting Beginners & Improvers	Mon	09:30–11:30	2-Nov	11-Jan	26-Apr	6	£64
Sculpture with resin	Wed	19:00–21:00	---	20-Jan	---	4	£43
Sculpture with wire	Wed	19:00–21:00	---	24-Feb	---	5	£53
Silver Jewellery Beginners & Improvers	Wed	16:30–18:30	---	20-Jan	28-Apr	9	£106
Silver Jewellery, Intermediate	Wed	19:00–21:00	---	20-Jan	28-Apr	9	£106
Stained Glass	Wed	19:00–21:00	---	20-Jan	---	9	£96
Upholstery	Wed	16:30–18:30	---	20-Jan	28-Apr	9/8	£96
Upholstery	Wed	19:00–21:00	---	20-Jan	28-Apr	9/8	£96
Watercolours, Advanced	Wed	09:45–11:45	23-Sep	13-Jan	28-Apr	10	£106
Watercolours, Beginners	Thur	09:30–11:30	8-Oct	14-Jan	29-Apr	9	£96
Watercolours, Improvers / Intermediate	Wed	12:00–14:00	23-Sep	13-Jan	28-Apr	10	£106



COURSES AT COMBERTON VILLAGE COLLEGE

FREE **/*** please see information on back page

Course Title	Day	Time	Autumn Start Date	Spring Start Date	Summer Start Date	Weeks per term	Cost per term
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FITNESS & HEALTH

Chair Based Exercise (termly blocks)	Mon	11:45–12:45	---	11-Jan	tbc	12	£64
Get Fit (in college fitness suite)	Tue	13:00–14:00	3-Nov	12-Jan	27-Apr	6	£32
Golf Beginners / Improvers (Bourn)	Mon	10:30–12:00	21-Sep	22-Feb	26-Apr	5	£65
Indian and Bollywood Dance	Wed	19:30–20:45	---	20-Jan	28-Apr	8	£53
Keep Fit to Music 65+ Comberton Village Hall	Tue	14:00–15:00	3-Nov	12-Jan	27-Apr	6	£32
Pilates for Bad Backs & Beginners	Wed	19:05–20:05	---	13-Jan	28-Apr	10	£53
Pilates Mixed	Wed	20:10–21:10	---	13-Jan	28-Apr	10	£53
Pilates Mixed (Toft People's Hall)	Mon	10:30–11:30	2-Nov	11-Jan	26-Apr	6	£36
Yoga Open Flow	Wed	18:00–19:00	---	13-Jan	28-Apr	10	£53

GENERAL INTEREST

Central American Cookery	Wed	19:00–21:00	---	---	9-Jun	4	£46
Computers for Beginners	Wed	15:30–17:30	---	20-Jan	---	8	£85
Delicious Vegetarian Indian Dishes	Wed	19:00–21:00	---	20-Jan	---	4	£46
Dementia care practice	Wed	19:00–21:00	---	13-Jan	---	5	£53
Guitar for Improvers	Wed	19:00–21:00	---	13-Jan	28-Apr	10	£106
Plant based Cookery	Wed	19:00–21:00	---	24-Feb	---	4	£46
Regional Italian Cookery	Wed	19:00–21:00	---	---	28-Apr	4	£46
Spanish Intermediate	Fri	09:30–11:30	25-Sep	15-Jan	30-Apr	10	£106

COURSES AT CAMBOURNE VILLAGE COLLEGE

FREE */** please see information on back page

Course Title	Day	Time	Autumn Start Date	Spring Start Date	Summer Start Date	Weeks per term	Cost per term
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ARTS & CRAFTS

Dressmaking mixed ability	Mon	19:00–21:00	---	---	26-Apr	10	£106
Dressmaking mixed ability	Tue	19:00–21:00	---	19-Jan	27-Apr	9	£96
Painting and Drawing	Mon	19:00–21:00	---	18-Jan	26-Apr	9	£96
Pattern Cutting for beginners (clothing)	Mon	19:00–21:00	---	18-Jan	---	4	£43
Pottery	Mon	19:00–21:00	---	18-Jan	26-Apr	9	£116
Sew with Jersey Fabric (stretch fabric)	Mon	19:00–21:00	---	22-Feb	---	5	£53

EMPLOYMENT SKILLS

Beginners' English, Old Blue School	Tue	09:45–11:45	22-Sep	12-Jan	20-Apr	10	FREE*
Beginners' English	Tue	18:45–20:45	22-Sep	12-Jan	20-Apr	10	FREE*
CV Writing & Interview Techniques, Old Blue School	Tue	09:45–11:45	3-Nov	23-Feb	8-Jun	3	£32
English Functional Skills, Old Blue School	Tue	12:15–14:30	22-Sep	> cont.	> cont.	27	FREE*
English Functional Skills	Mon	18:45–21:00	21-Sep	> cont.	> cont.	27	FREE*
English GCSE	Mon	18:45–21:15	21-Sep	> cont.	> cont.	30	FREE*
Get Ready for English GCSE in Sept 2021	Mon	19:00–21:00	---	---	14-Jun	6	FREE*
Get Ready for Functional Skills English in Sept 2021	Mon	19:00–21:00	---	---	14-Jun	6	FREE*
Get Ready for Functional Skills Maths in Sept 2021	Mon	19:00–21:00	---	---	14-Jun	6	FREE*
Get Ready for Maths GCSE in Sept 2021	Mon	19:00–21:00	---	---	14-Jun	6	FREE*
Introduction to Business Administration	Mon	19:00–21:00	---	18-Jan	---	9	FREE**

COURSES AT CAMBOURNE VILLAGE COLLEGE

FREE */** please see information on back page

Course Title	Day	Time	Autumn Start Date	Spring Start Date	Summer Start Date	Weeks per term	Cost per term
EMPLOYMENT SKILLS continued							
IT Skills for work	Tue	19:15–21:15	---	19-Jan	---	8	£85
IT Skills – spreadsheets (Excel)	Tue	19:15–21:15	---	---	20-Apr	3	£32
IT Skills – databases (Access)	Tue	19:15–21:15	---	---	11-May	3	£32
Maths Functional Skills	Mon	19:00–21:00	21-Sep	> cont.	> cont.	28	FREE*
Maths GCSE	Mon	18:45–21:15	14-Sep	> cont.	> cont.	30	FREE*

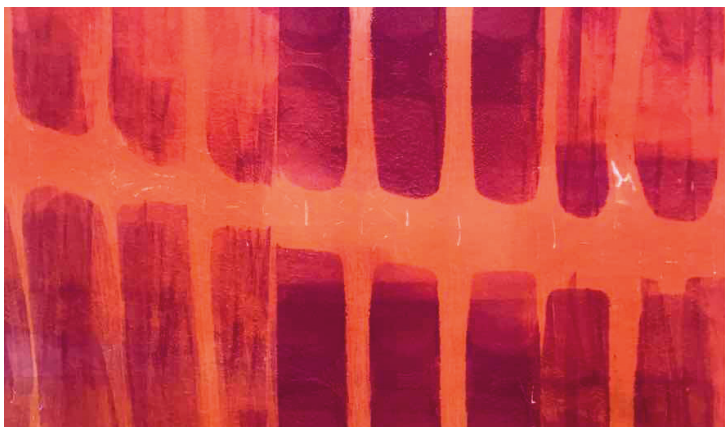
GENERAL INTEREST

Astronomy Earth to the Edge of the Universe	Mon	19:00–21:00	---	18-Jan	---	8	£85
Coffee tasting/roasting/barista skills, The Courtyard, Papworth	Tue	19:00–21:00	29-Sep	23-Feb	4-May	4	£50
Counselling Skills, an introduction	Mon	19:00–21:00	2-Nov	---	---	6	FREE**
Dementia care practice	Mon	19:00–21:00	2-Nov	---	---	5	£53
Digital Photography for Beginners	Mon	19:00–21:00	2-Nov	---	---	6	£64
Digital Photography for Improvers	Mon	19:00–21:00	---	18-Jan	---	9	£96
French Beginners	Tue	19:00–21:00	---	19-Jan	27-Apr	9	£96
French Improvers	Mon	19:00–20:30	2-Nov	18-Jan	26-Apr	6	£48
Guitar Complete Beginners	Mon	19:00–21:00	---	18-Jan	26-Apr	9	£96
Indian Cookery made simple	Mon	19:00–21:00	---	18-Jan	---	4	£46
Italian for Beginners	Tue	19:00–21:00	3-Nov	19-Jan	27-Apr	6	£64
Keep Fit to Music 65+ (Caxton Village Hall)	Wed	10:00–11:00	4-Nov	13-Jan	28-Apr	6	£32

COURSES AT CAMBOURNE VILLAGE COLLEGE

FREE **/*** please see information on back page

Course Title	Day	Time	Autumn Start Date	Spring Start Date	Summer Start Date	Weeks per term	Cost per term
GENERAL INTEREST continued							
Keeping up with the Children–English, Old Blue School	Tue	09:45–11:45	22-Sep	---	---	5	£53
Keeping up with the Children–Maths, Old Blue School	Tue	09:45–11:45	---	12-Jan	---	5	£53
Spanish for Beginners	Mon	19:00–21:00	2-Nov	18-Jan	26-Apr	6	£64
Spanish Intermediate	Mon	19:00–21:00	---	18-Jan	26-Apr	9	£96
Turkish Cookery	Mon	19:00–21:00	---	---	26-Apr	5	£58
Vegetarian Turkish Cookery	Mon	19:00–21:00	---	22-Feb	---	5	£58
Woodwork – beginners	Mon	18:30–20:30	---	18-Jan	26-Apr	8	£100
Woodwork – development	Tue	18:30–20:30	---	19-Jan	27-Apr	8	£100



COURSES AT MELBOURN VILLAGE COLLEGE

FREE **/*** please see information on back page

Course Title	Day	Time	Autumn Start Date	Spring Start Date	Summer Start Date	Weeks per term	Cost per term
British Sign Language	Tue	19:00–21:00	3-Nov	---	---	6	FREE**
Central American Cookery	Tue	19:00–21:00	---	23-Feb	---	4	£46
Chinese Street Food	Tue	19:00–21:00	---	---	8-Jun	4	£46
Counselling Skills, an introduction	Tue	19:00–21:00	3-Nov	---	---	6	FREE**
Dementia care practice	Tue	19:00–21:00	3-Nov	---	---	5	£53
Digital Photography for Beginners	Tue	19:00–21:00	3-Nov	---	---	6	£64
Digital Photography for Improvers	Tue	19:00–21:00	---	19-Jan	---	9	£96
DIY Plumbing & Electrical Beginners	Tue	19:00–21:00	---	23-Feb	8-Jun	5	£63
Drawing & Painting Beginners/ Improvers	Fri	10:00–12:30	---	15-Jan	30-Apr	10	£133
Drawing & Painting Beginners/ Improvers	Fri	13:00–15:00	---	15-Jan	30-Apr	10	£106
Fashion Design – an introduction	Tue	19:00–21:00	---	---	27-Apr	10	£106
Fashion Industry – an introduction	Tue	19:00–21:00	---	19-Jan	---	9	£96
Ghost Hunting – Paranormal Investigator training	Tue	19:00–21:00	---	19-Jan	---	9	£96
Guitar Intermediate	Tue	19:00–21:00	---	19-Jan	27-Apr	9	£96
Home Designs – how to build/improve/extend	Tue	19:00–21:00	3-Nov	---	---	5	£53
IT Skills for Work	Tue	19:00–21:00	---	19-Jan	---	9	£96
Maths GCSE	Tue	18:45–21:15	8-Sep	> cont.	> cont.	30	FREE*
Pottery Beginners (materials incl)	Tue	19:00–21:00	---	19-Jan	---	9	£108
Pottery Improvers	Tue	19:00–21:00	---	---	27-Apr	10	£120
Printmaking – an introduction	Tue	19:00–21:00	---	19-Jan	---	9	£96
Printmaking for improvers	Tue	19:00–21:00	---	---	27-Apr	10	£106
Sculpture in resin	Tue	19:00–21:00	---	19-Jan	---	4	£43
Stained glass craft for your garden	Tue	19:00–21:00	---	23-Feb	---	5	£53
Woodwork for DIY Beginners	Tue	19:00–21:00	---	19-Jan	27-Apr	4	£53
Yoga	Tue	18:30–19:30	---	19-Jan	27-Apr	9	£48
Yoga	Tue	19:45–20:45	---	19-Jan	27-Apr	9	£48

ONLINE COURSES

FREE */** please see information on back page

Course Title	Day	Time	Autumn Start Date	Spring Start Date	Summer Start Date	Weeks per term	Cost per term
Art History: The Story of British Art	Mon	10:00–12:00	21-Sep	---	---	8	£69
Astronomy	Mon	19:00–21:00	21-Sep	---	---	8	£69
Counselling – an introduction	Fri	10:30–12:30	9-Oct	---	---	6	FREE**
English GCSE	Wed	18:45–21:15	23-Sep	cont	cont	30	FREE*
Fashion Industry – an introduction	Thur	19:30–21:30	24-Sep	---	29-Apr	10	£86
French language for Beginners	Thur	19:30–21:00	24-Sep	---	---	10	£65
Guitar for Beginners	Mon	19:00–21:00	21-Sep	---	---	10	£86
Guitar Improvers	Wed	19:00–21:00	23-Sep	---	---	10	£86
Guitar Intermediate	Tue	19:00–21:00	22-Sep	---	---	10	£86
Introduction to Business Administration	Wed	19:00–21:00	23-Sep	13-Jan	28-Apr	10	FREE**
Italian Language for Beginners	Fri	19:00–21:00	24-Sep	cont	cont	10	£86
Italy on a Plate – cooking @home with Dani	Wed	18:30–20:30	30-Sep	---	---	10	£86
Maths GCSE	Sat	09:30–12:00	19-Sep	cont	cont	30	FREE*
Sculpture with resin	Tue	19:00–21:00	22-Sep	---	---	5	£43
Sculpture with wire	Wed	19:00–21:00	23-Sep	---	---	5	£43
Spanish Language for Beginners	Tue	10:00–11:30	22-Sep	cont	cont	10	£65
Stained Glass Craft for your Garden	Mon	19:00–21:00	21-Sep	---	---	5	£43



DAY SCHOOLS the venues are: Blue Comberton Village College, Green Cambourne Village College and Pink Melbourn Village College

5th December 2020

Course Title	Time	Cost
British Sign Language	10:00–16:00	£40
Calligraphy – Inspired by the Lindisfarne Gospels (1)	10:00–16:00	£40
Digital Camera Basics for Beginners	10:00–16:00	£40
Dim Sum and Nibbles for the festive season	10:00–16:00	£45
Lino relief printmaking	10:00–16:00	£45
Papercraft – getting ready for Christmas (includes origami and 3D)	10:00–16:00	£40
Silver Jewellery: stone set ring	10:00–16:00	£65
Spanish Tapas	10:00–16:00	£45
Stained Glass	10:00–16:00	£40

20th March 2021

Course Title	Time	Cost
Calligraphy – Inspired by the Lindisfarne Gospels (2)	10:00–16:00	£40
Creative Mosaics	10:00–16:00	£50
Dementia care – doll therapy and reminiscence	09:30–12:30	£16
Dementia care – doll therapy and reminiscence	13:00–16:00	£16
Dry Point printmaking	10:00–16:00	£45
Glass Easter Decorations	10:00–16:00	£65
Indian Street Food	10:00–16:00	£45
Pet First Aid	12:00–14:00	£12
Sculpture in resin – the human figure	10:00–16:00	£40
Silver Jewellery: chain making and fold formed pendant	10:00–16:00	£65
Spring floral wreath	10:00–16:00	£50
Stained Glass	10:00–16:00	£40

17th October 2020

Course Title	Time	Cost
British Sign Language	10:00–16:00	£40
Creative mosaics	10:00–16:00	£50
Dementia care practice for families and carers	10:00–16:00	£40
Digital Photography – Photoshop basics	10:00–16:00	£40
Fashion Industry – an introduction (2 days 17th & 18th)	10:00–16:00	£80
Glass Christmas/Festive Decorations	10:00–16:00	£65
Japanese Cookery	10:00–16:00	£45
Mental Health First Aid (2 days 17th & 18th) accredited	09:30–17:00	£165
Papercraft – including origami and 3D modelling	10:00–16:00	£40
Pottery workshop – make a decorative box	10:00–16:00	£45
Printing Japanese wrapping cloth (Furoshiki)	10:00–16:00	£40
Upcycle and Refresh your clothing (2 days 17th & 18th)	10:00–16:00	£80
Vegetative floral table arrangement, using seasonal materials	10:00–16:00	£50
Website Design (Beginners & Small Business)	10:00–16:00	FREE**
Woodwork – Upcycled Shelves – 1 adult + 1 junior	10:00–16:00	£46

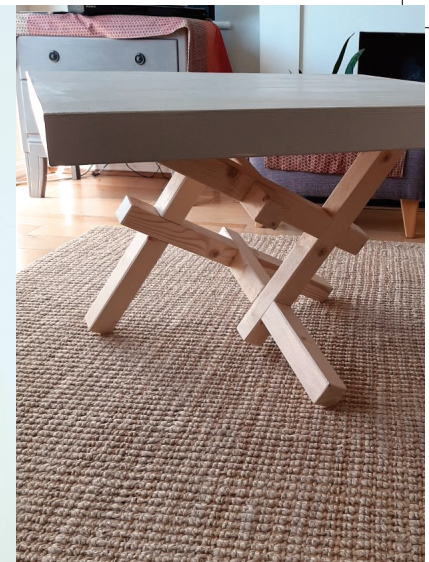


DAY SCHOOLS

the venues are: Blue Comberton Village College, Green Cambourne Village College and Pink Melbourn Village College

21st November 2020

Course Title	Time	Cost
Calligraphy: an introduction	10:00–16:00	£40
Creative Cards and Papercraft	10:00–16:00	£55
Creative Mosaics	10:00–16:00	£50
Dementia care practice for families and carers	10:00–16:00	£40
DIY – Bricklaying	10:00–16:00	£45
Flowers – hand tied bouquet	10:00–16:00	£50
Gel Plate Printing	10:00–16:00	£40
Introduction to Ebru Paper Marbling	10:00–16:00	£40
Italian Dinner Party Cookery (to take home & eat)	10:00–16:00	£45
Life Drawing – Drawing and Painting the Figure from Life	10:00–16:00	£51
Mental Health First Aid Champions Training	09:30–17:00	FREE**
Overcoming Anxiety and Building Self-Esteem in Children	10:00–16:00	£40
Portrait Photography – composition and technique	10:00–16:00	£40
Sculpture in resin – the human figure	10:00–16:00	£40
Using a Potter's Wheel	10:00–12:00	£15
Using a Potter's Wheel	12:30–14:30	£15



FUNDING COURSES INDICATED WITH */**

Some of our courses are funded through the Adult Education Budget allocated by the Cambridgeshire and Peterborough Combined Authority (CPCA) or the Education and Skills Funding Agency (ESFA) and part financed by the 2014-20 European Social Fund (ESF) programme. This funding is managed by Cambridgeshire Skills, Cambridgeshire County Council. A short video covering the background of ESF, what it does, how it helps and who benefits is available on the European Union website:

<http://ec.europa.eu/esf/home.jsp>

Eligibility criteria *

We are able to fully fund (free) those who meet the following eligibility criteria:

- Aged 19 or older on 31 August 2020
- You are a citizen of a country within the European Economic Area (EEA) or other countries determined within the EEA, including those with bilateral agreements such as Switzerland, or have settled status or the Right of Abode in the UK, **AND** have been ordinarily resident in the EEA or other countries determined within the EEA, including those with bilateral agreements such as Switzerland, for at least the previous 3 years on the first day of learning

Eligibility criteria **

We are able to fully fund (free) those who meet the eligibility criteria * above plus any criteria listed below:

- Low skilled (prior attainment level 2 and below or no qualifications at all)
- Low waged earning less than £17004 annual gross wage
- Unemployed
- Furloughed
- Learning will support progression to further relevant learning or employment
- Shielded residents/Covid-19

Proof of the above must be provided at time of enrolling and be applicable on first day of the course.

GCSE COURSES

You should have a grade E, D or 3 (or equivalent) or Functional Skills Level 2 in English/Maths to enrol.

HOW WE USE YOUR DATA

<https://www.gov.uk/government/publications/esfa-privacy-notice>

SAFEGUARDING

Arrangements have been made to make sure that you are safe at our centres. If you feel you are not safe for any reason, for example through verbal

or physical abuse or you have been discriminated against, please tell your tutor or the Centre Manager, who will investigate to ensure your safety.

EQUALITY AND DIVERSITY

We are fully committed to equality of opportunity and welcome enrolments from all adults aged 19+ (on 31 August 2020). We positively encourage all learners with any concerns about specific needs which might affect their learning to discuss their requirements with us in confidence.

We believe that everyone is entitled to learn in an environment that is free from discriminatory behaviour so that we build a community based on mutual trust and respect. We will do our best to ensure that resources and equipment are accessible to all and make reasonable adjustments to ensure that all learners can access our activities.

Cambridgeshire County Council, Adult Learning and Skills service supports a wide range of other adult learning opportunities across Cambridgeshire to support adults with the lowest level of qualifications or no qualification at all, and so typically find themselves in lower paid, less secure jobs or unemployed. Search our website www.cambsals.co.uk for details of all our funded courses.