

JOB DESCRIPTION: ART / DISPLAYS TECHNICIAN

Salary

Scale 3, point 5 (range 5-6)

Hours of work: 25 per week, term time only, plus 5 training days. Fixed term until 31st August 2020.

Line of Responsibility

The Art /Displays Technician will be directly responsible to the Head of the Art Department. For the display role, they will be responsible to a member of SLG.

Job Purpose

The Art / Displays Technician is responsible for:

- Assisting in ensuring a safe, effective and efficient technical service is provided to support the Art & Design department and its curriculum
- Providing technical advice and assistance in the classroom to support students and assist teaching staff with learning activities
- Ensuring that Health & Safety requirements and other relevant regulations e.g. COSHH are adhered to including the completion and recording of necessary checks
- Working on whole-school displays and contributing to the overall ethos, work and aims of the school

Conditions of Employment

The above responsibilities are subject to the general duties and responsibilities contained in the written statement of conditions of employment (the Contract of Employment).

The post holder is required to support and encourage the school's ethos and its objectives, policies and procedures as agreed by the governing body. To uphold the school's policy in respect of child protection matters.

The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An Enhanced CRB check will be carried out for the successful candidate.

S/he shall be subject to all relevant statutory and institutional requirements. The post holder may be required to perform any other reasonable tasks after consultation.

This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so constructed.

This job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year and it may be subject to modification at any time after consultation with the post holder.

All staff participate in the school's performance management scheme.