

PERSON SPECIFICATION: GENERAL MANAGER

Essential	Desirable	Evidence
Qualifications and experience:		
<ul style="list-style-type: none"> Educated to at least GCSE grade C standard or equivalent in English and mathematics. 	<ul style="list-style-type: none"> Experience of working in a school environment or similar establishment First aid qualification Educated to a Degree level Liaising with other professional colleagues Level 2 Gym Instructor certificate Level 3 Certificate in Personal Training 	Application form Letter of application References Interviews Certificates (to be available at interview)
Knowledge and skills:		
<ul style="list-style-type: none"> Good inter-personal skills Ability to work constructively as part of a team Ability to use ICT software packages 		Application form Letter of application References Interviews
Personal qualities:		
<ul style="list-style-type: none"> Able to follow direction from line manager Initiative and ability to work when under pressure Able to work flexibly and respond to unplanned situations Able to deal appropriately with confidential information Efficient and meticulous in organisation Desire to enhance and develop skills and knowledge through CPD Commitment to the highest standards of child protection and safeguarding Recognition of the importance of personal responsibility for health and safety Commitment to the school's ethos, aims and its whole community 		Application form Letter of application References Interviews