



Comberton Village College  
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Email: [personnel@combertonvc.org](mailto:personnel@combertonvc.org)  
Website: [www.combertonvc.org](http://www.combertonvc.org)

### Exam Invigilator

Salary: £9.60 per hour – includes holiday pay  
Casual Contract (zero hours)  
Required – December 2020

Comberton Village College is seeking to recruit exam invigilators to join our existing team to help oversee our exams.

All training will be provided and no previous experience is required. Invigilators need to be reliable and punctual, highly flexible, able to relate to learners, comfortable in a high-pressure environment. Excellent organisational and interpersonal skills are essential.

The hours of work are 8am until 12pm for morning sessions and 12pm until the end of the exam for afternoon sessions.

For further details and an application form please visit our website [www.combertonvc.org](http://www.combertonvc.org).

#### How to apply:

Please complete and return the Support Staff Application form. Your application should be supported by a letter of application (consisting of no more than 2 sides of A4 printed) which explains the reason for your interest and your relevant track record that confirms you could fulfil the expectations of the role.

Applications should be submitted to: Mrs L Atherton, HR Manager on [personnel@combertonvc.org](mailto:personnel@combertonvc.org) or via the post, by midday on **Monday 23<sup>rd</sup> November 2020**. Please note that we do not accept CV's.

The Cam Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Successful candidates will be subject to an enhanced DBS check, barred list check and a medical questionnaire.