
FE APPRENTICESHIP PROVIDER ACCESS POLICY 2020-21

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| Committee: | Teaching and Learning |
| Approved on | 3 rd February 2021 |
| Approved by FGB: | 24 th March 2021 |
| Date of next review: | March 2022 |
| Responsible Officer: | C Scibor |

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training courses/opportunities. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Students' entitlement

Students in Years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of our Careers programme, which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

Provider access requests

A provider wishing to request access should contact Ms Carole Scibor, Careers lead 01223 262503 cscibor@combertonvc.org

Opportunities for access

A number of events in the school's careers programme will offer providers an opportunity to come into school to speak to pupils and/or their parents.

Premises and facilities

The school will make the main hall, classrooms or other rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Head of Careers or a linked member of staff.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Office, for Library and other display, or distribution by the school librarians and careers staff. The Library is available to all students during the day, at lunch and break times and before and after school.

Safeguarding

The school policy on Safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.