

PERSON SPECIFICATION: Safeguarding & Inclusion Advisor

Essential	Desirable	Evidence
<p>Qualifications and experience: Educated to at least GCSE grade C standard or equivalent in English and mathematics.</p>	<p>Qualifications and experience: Degree level qualification Experience of working in a school environment or similar establishment Liaising with other professional colleagues First aid qualification or willingness to gain one</p>	<p>Application form Letter of application References Interviews Certificate/s (to be available at interview)</p>
<p>Knowledge and skills: Good inter-personal skills Ability to work constructively as part of a team Ability to use ICT software packages</p>	<p>Knowledge and skills: Experience of working in a school or with young people Experience of safeguarding Experience of log-maintenance (electronic and paper)</p>	<p>Application form Letter of application References Interviews</p>
<p>Personal qualities: Able to follow direction from line manager Initiative and ability to work when under pressure Able to work flexibly and respond to unplanned situations Able to deal appropriately with confidential information Efficient and meticulous in organisation Desire to enhance and develop skills and knowledge through CPD Commitment to the highest standards of child protection and safeguarding Recognition of the importance of personal responsibility for health and safety Commitment to the school's ethos, aims and its whole community</p>	<p>Personal qualities: Commitment to the highest professional standards, particularly regarding confidentiality and information-sharing Ability to deal with young people in a calm and patient manner as well as maintaining authority Commitment to the highest standards of communication – written and oral</p>	<p>Application form Letter of application References Interviews</p>

The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An Enhanced DBS (Disclosure and Barring Service) check will be carried out for the successful candidate.