



Comberton Village College
West Street
Comberton
Cambridgeshire
CB23 7DU

Tel: 01223 262503
Email: personnel@combertonvc.org
Website: www.combertonvc.org

School Premises / Campus Manager

SO2, point 26 (range 26 to 28) (£30,451 - £32,234)

37 hours per week (5 days per week), 52 weeks per annum.
A shift pattern is worked and will include evening and weekend work.

Required – As soon as possible

Comberton Village College seeks to appoint a Premises / Campus Manager for the school site and associated community based provisions. The successful candidate will provide outstanding premises and site management services for both the school and out-of-hours community use, with a keen eye on quality assurance and attention to detail. The position will include managing security, cleaning, heating, contractors, sitewide maintenance, compliance with health and safety regulations and special projects.

How to apply:

Please complete and return the Support Staff Application form located on our website www.combertonvc.org/contact-us/current-vacancies. Your application should be supported by a letter of application (consisting of no more than 2 sides of A4 printed) which explains the reason for your interest and your relevant track record that confirms you could fulfil the expectations of the role

Applications should be submitted to: Mrs L Atherton, HR Manager on personnel@combertonvc.org or via the post, as soon as possible but no later than midday on **Monday, 21st June 2021**.

Please note that we do not accept applications by CV.

The Cam Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Successful candidates will be subject to an enhanced DBS check, barred list check and a medical questionnaire.